



TOWN OF THE PAS

SUMMER STUDENT EMPLOYMENT OPPORTUNITIES 2025

The Town of The Pas is accepting applications for summer students in the following departments:

Recreation and Wellness - Public Works and Maintenance

Some positions could start as early as mid-May and include:

- Summer Student Labourers – Maintenance and Public Works - \$22.45
- Summer Program Coordinator - \$19.00-24.00*
- Head Kids Camp Counselor - \$18.00
- Kids Camp Counselors - \$17.00

*Depending on education/experience

Please clearly indicate when you would be able to start and what position(s) you are interested in applying for. See below for Job Descriptions.

Applications will be accepted up to **March 1st, 2025 or until positions are adequately staffed.**

Please drop off your resume at the Town Office or send by email:

Human Resource Officer
hr@townofthepas.ca

P.O. Box 870, The Pas, MB. R9A 1K8
www.townofthepas.com

We thank all candidates for their interest however only those selected for an interview will be contacted.



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SUMMER STUDENT EMPLOYMENT INFORMATION:

➤ **Summer Student Labourers – Public Works and Maintenance**

The Student Labourer is responsible for following mentorship, health and safety regulation while doing activities such as painting, shoveling, bricklaying, grass-cutting, minor parks maintenance, and working as a team to accomplish day-to-day duties.

➤ **Summer Program Coordinator**

The Summer Program Coordinator is responsible to plan and coordinate the summer activities for our community. These activities include a Kids of Steel Triathlon, Canada Day events, a Summer Kids Camp, a Summer Carnival, and Summer Sport Camps. They will play a lead role in planning and providing these fun activities to help our community to play, have fun and be active during the summer months. For the Summer Kids Camp, the Summer Program Coordinator will be responsible for the supervision of the Summer Kids Camp. They will be responsible for the supervision and mentoring of the Kids Camp Counsellors and the setting up the daily activities of the Camp.

➤ **Head Kids Camp Counselor**

The Head Counsellor will be responsible to lead and supervise the Kids Camp Counsellors. They will assist in organizing and planning the daily activities for the Kids Camp with the Summer Program Coordinator. They will be the lead when it comes to dealing with the parents and will be the on-site authority for the Kids Camp participants. The Head Counsellor is an active supervisor position. They are expected to be involved with the Kids Camp and all the daily activities.

➤ **Kids Camp Counselors**

The Kids Camp Counsellors will be responsible for leading all planned activities for Kids Camp and to provide active supervision of the Kids Camp participants. They will be playing, supervision and in charge of creating all the fun that the Kids Camp will have during the summer months in a safe environment.